

Minutes of pre-bid meeting of Uniform Tender Committee

Ref: Tender no : IMU-KC/ Uniform /2019-20/1 dated 10-05-2019

Date & time of meeting: 17.05.2019, 1500 hrs

Members' attendance:

- | | |
|------------------------------|---------------------------------------|
| 1. Dr. MK Dasgupta, RO | 2. Shri K Kathirvel, Deputy Registrar |
| 3. Shri A Vishwakarma, AR(F) | 4. Shri S Ghosh, Asst Prof. |
| 5. Shri A Mall, AR | 6. Shri Arun Kumar Singh, Faculty |

Bidders attendance:

Shri Nilay Kanti Mondal from M/s Shilpa Nilay, Kolkata

Shri Pramod Saraf from M/s Raymond, Kolkata

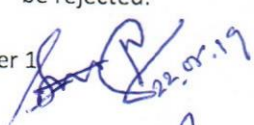
Shri Anarul Shaikh from M/s Asian Garments, Kolkata

Shri Indrajit from M/s Vaijayanti Garments, Kolkata

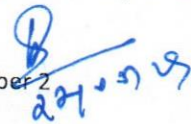
Deputy Registrar welcomed all. The following points were discussed and agreed upon:

1. The measurement of all the items which are to be given size wise or are to be given tailor-made will be done during Admission Week which is usually done during last week of July. Hence the tentative dates are 24 Jul 2019 to 31 Jul 2019. The measurements are to be completed within this period for new entry first year cadets. For third year cadets, the measurement should be completed within one week time after award of the work order. In case the cadets are on vacations, the one week for measurement will be counted after vacations are over. In case there is any delay on account of absence of any cadet, the time for that particular case will be counted from the date of his presence.
2. The delivery period will be one month after measurement and will tentatively be from 01 Aug 2019 to 30 Aug 2019 and hence should be delivered on 30 Aug 2019. The alteration period window will be for 10 days and hence for cases reported for alteration, the deadline of delivery will be ten days after date of delivery.
3. The measurement copy after measurement exercise is to be handed over to the administration on 08th day after award of work order or after completion of last day of admission schedule, whichever is later. The measurement copy not handed over will attract LD as 0.5% per week or part thereof. The measurement sheet should have cadet's name, roll no and signature. In case the delay is from student side for measurement giving the same should be reported on the same day when measurement exercise is attempted.
4. If the alteration is found to be reported in more than 20% cases, 5% of the work order value will be levied as penalty. For alteration the supplier can install his sewing machine for a brief period, subject to availability of such place and to discretion of IMU-KC.
5. The supplier will arrange to deliver the items directly to the cadets on a sheet in which name, roll no and signature of the cadet is to be entered. In case of false signature it will be considered to be as not delivered.
6. It has been added that the 30 days delivery time is in addition to the measurement time.
7. Since the conditions mentioned in the pre-bid meeting will have an impact on the tender, the minutes of pre-bid meeting (MoM) may be floated on website.
8. The bidders will be required to fulfil the conditions mentioned in the MoM in addition to the tender conditions. Conditions of MoM contradictory with those mentioned in original tender will be superseded.
9. Technical bids submitted should necessarily be accompanied with samples failing which the bid may be rejected.

Member 1



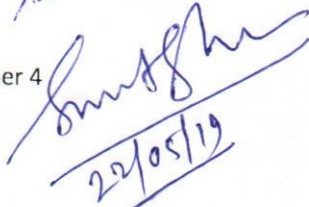
Member 2



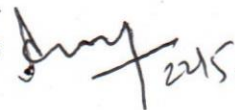
Member 3



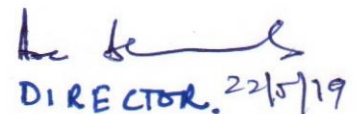
Member 4



Member 5



Member 6

DIRECTOR. 22/05/19