



भारतीय समुद्रीय विश्वविद्यालय
Indian Maritime University
(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकता परिसर / Kolkata Campus



IMU-KC/PPO Parade/19-20

Date: 22.10.2019

Sub: Quotation for Decorating Items for PPO Parade for IMU-KC

Sealed quotations are invited towards the following Decorating Items for IMU-KC. Bidders are requested to submit their rates in the following format:

Sl. No.	Name of the Item	Quantity	Rate per unit (in Rs.)	Applicable taxes per unit	HSN Code	Total rate per unit (including taxes)	Total Amount (Rs.)
A	B	C	D	E	F	G=D+E	H=C+G
1.	Pandal Behind saluting dias : 70 ft. x 30 ft.	01 no.					
2.	Carpet (for the pandal area) : 70 ft. x 30 ft.	Lot					
3.	Chair with cover	250 nos.					
4.	Sofa	10 nos.					
5.	Centre Table in front of Sofa	5 nos.					
6.	Red Carpet : 100 ft. x 6 ft. (for parade area)	2 Lot					
7.	Saluting Dias with decoration and Shed : 9 ft. x 6 ft.	01 no.					
8.	Table with Frill Cover for Guests (on the Stage) in the Auditorium	04 nos.					
9.	Special Chair for Guests (on the Stage) in the Auditorium	10 nos.					
10.	Carpet on the stage in the Auditorium : 40ft. x 30ft.	Lot					
11.	Dining Table with Frill Cover (outside the Auditorium)	08 nos.					
12.	Auditorium Carpet : 40 ft. x 30 ft.	Lot					
13.	Fencing Wall : 210 ft. x 6 ft.	Lot					
14.	Gate : 13 ft. H x 18 ft. W	01 no.					
15.	Snacks Counter/Tent with all side covering & 1 gate with curtain on one side : 30 ft. x 20 ft.	01 no.					
16.	Carpet for Snacks Counter – 30 ft. x 20 ft.	Lot					
17.	Dining Table with Frill Cover for Snacks Counter	04 nos.					
18.	Special Chair for Snacks Counter	10 nos.					

Terms & Conditions:

1. Bidders should quote their rates as per the above format in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of all but excluding taxes which should be stated separately.
3. **IMU-KC reserves the right to increase or decrease the required quantities as mentioned above.**
4. Above work has to be completed within 3-4 days from the date of placing of order.
5. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
6. Last date of submission of quotation is 29.10.2019.
7. IMU-KC reserves the right to split the order between different bidders in case of tie.
8. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for Decoration for PPO Parade".
9. The envelope should be addressed to the Dy. Registrar, Indian Maritime University, P – 19, Taratala Road, Kolkata – 700 088 and deposited in the Tender Box kept at the Dy. Registrar's office (1st floor, Room No. 130) or can be sent by post.
10. The envelopes are to be sealed properly with gum and not by stapler pin.
11. Payment will be made through Bank Transfer after successful completion of the work.

Amulya 22/10/19
O.I.C. – Purchase