



**INDIAN MARITIME UNIVERSITY
KOLKATA CAMPUS**

P-19, Taratala Road, Kolkata – 700088

E-mail: director.kolkata@imu.ac.in

Phone: Office: 2401-4673/74/76/77/78 Fax: 2401- 4333

IMU/KC/LIB/19/Newspaper/Tender/2022/1

Date: 30-05-2022

Sub: Tender for Supply of Newspapers / Magazines at IMU-KC

Sealed tender are invited for supply of Newspapers/Magazines on door delivery basis at IMU-KC. The tender document containing terms & conditions can be obtained from Library, IMU-KC during working hours up to **2.30 pm on or before 14-06-2022** or downloaded it from the website www.merical.ac.in.

Please let this office know if you can supply the enclosed list of Newspapers/Magazines for the period 2022-2023. If so, please quote maximum discount on the Newspaper/Magazine's price, as per the enclosed list. The quotation will be remaining valid for at least 3 months from submission of date.

The tender should be addressed to the Director, Indian Maritime University- Kolkata Campus, P-19, Taratala Road, Kolkata-700088 and reach **on or before 14-06-2022 at 2.30 PM** in Envelope containing quotations may be super scribed as "Tender for Supply of Newspapers / Magazines for year 2022-23 at IMU-KC".

It is the responsibility of the firm / vendor to ensure timely delivery of tender. Late receipt of tenders by hand or by any means or by courier will not be entertained. The terms and conditions of the quotation are as under: -

Terms & conditions for supply of Newspapers/Magazines: -

1. All Magazines & Newspapers should reach in time in the IMU-KC Library as well as hostel without any additional charges.
2. Vendor / Firm should confirm in writing that they will be supplying all Newspapers/Magazines for the year 2022-23.
3. Vendor / Firm should confirm in writing that they will be producing the bill every three months.
4. Vendor / Firm should also confirm that they have not quoted anything lower than this to any other institute.
5. Vendor / Firm shall supply the materials on the basis of cover prices only.
6. In the event of expiry of the contract, the supplier shall have to continue with the supply for three months or till date the IMU-KC makes alternative arrangements whichever are earlier on the same rate, and terms and condition of the original tender.
7. The items are required to be delivered at the respective sites/places regularly in time.
8. Contract period will be for one year from the date of issue of work order and may be extended for another two years on mutual consent and as per satisfactory of your service on the same rates, terms and conditions.
9. IMU-KC reserves the right to cancel the contract at any time by giving three days' notice without assigning any reason thereof.

10. No terms & conditions other than as stipulated herein will be entertained. Tenders without acceptance of all the terms & conditions stipulated above are liable to be rejected.
11. Any price revision of the aforesaid items by the publishers' during the period of contract, the same shall be effective subject to cover prices for obtaining approval of the competent Authority the price variation/revision.
12. The Director, IMU-KC reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Director

I/We accept the terms and conditions of the tender.

Name:

Types of Supplier:.....

Address:.....

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Mobile No:.....

Bank Details:

Account No.....Bank:.....

IFC Code:.....PAN No:.....

Branch:.....

Signature of the Tenderer / Vendor / Supplier

Part-A			Annexure-I										
Sl. No.	Particulars	Qty	Rate per Newspapers / Magazines										
			Weekdays (Mon – Fri)			Saturdays			Sundays				
			Cover Price	Any Surcharges	Total (Rs.)	Cover price	Any Surcharge	Total (Rs.)	Cover Price	Any Surcharge	Total (Rs.)		
1	The Hindu (Kolkata Ed.)	05											
2	The Times of India	09											
3	The Indian Express	02											
5	Sanmarg (Hindi)	01											
6	The Telegraph	02											

Part-B		Annexure-II	
Sl. No.	Magazines	Issue / Year	Cover Price (Rs.) / Per Issue
1	Business World	26	
2	Frontline	26	
3	India Today (English)	52	
4	Sarita (Hindi)	24	

Part –C:

Door Delivery Charges per Month:

Sl. No.	Place	Rate (Rs.)
1	IMU-KC Hostel	
2	IMU-KC Library	

Name & Signature of the Tenderer