



**INDIAN MARITIME UNIVERSITY
KOLKATA CAMPUS**

P-19, Taratala Road, Kolkata – 700088

E-mail: director.kolkata@imu.ac.in

Phone: Office: 2401-4673/74/76/77/78 Fax: 2401- 4333

Tender No.: IMU-KC/LIB/Newspaper/2020/001

Date: 30-12-2019

Sub: Tender for Supply of Newspapers / Magazines at IMU-KC

Sealed tenders are invited for supply of Newspapers/Magazines on door delivery basis at IMU-KC. The tender document containing terms & conditions can be obtained from Library, IMU-KC during working hours up to 2.30 pm on or before 15-01-2020 or downloaded it from the website www.merical.ac.in.

Please let this office know if you can supply the enclosed list of Newspapers/Magazines for the period from January to December, 2020. If so, please quote maximum discount on the Newspaper/Magazine's price, as per the enclosed list. The quotation, which could remain valid for at least 3 months may be sent in duly wax, sealed cover and prominently subscribed

“Quotation for supply of Newspapers/Magazines as per the list” “Quotation should be addressed to the Director, Indian Maritime University- Kolkata Campus, P-19, Taratala Road, Kolkata-700088 and should reach on or before 15-01-2020 up to 2.30 PM in Envelope containing quotations may be super scribed as “Quotations for Supply of Newspapers / Magazines for year 2020 at IMU-KC”.

It is the responsibility of the firm to ensure timely delivery of quotation. Late receipt of tenders by hand or by any means or by courier will not be entertained. The terms and conditions of the quotation are as under: -

Terms & conditions for supply of Newspapers/Magazines: -

1. All Magazines & Newspapers should reach in time in the IMU-KC Library as well as hostel without any additional charges.
2. Vendor / Firm should confirm in writing that they will be supplying all Newspapers/Magazines for the year 2020.
3. Vendor / Firm should confirm in writing that they will be producing the bill every three months.
4. Vendor / Firm should also confirm that they have not quoted anything lower than this to any other institute.
5. In the event of expiry of the contract, the supplier shall have to continue with the supply for three months or till date the IMU-KC makes alternative arrangements whichever is earlier.
6. The items are required to be delivered at the respective sites/places regularly in time.
7. Contract period will be for one year from the date of issue of work order and may be extended for another two years on mutual consent and as per satisfactory of your service on the same rates, terms and conditions.
8. IMU-KC reserves the right to cancel the contract at any time by giving three days' notice without assigning any reason thereof.

9. No terms & conditions other than as stipulated herein will be entertained. Tenders without acceptance of the terms & conditions stipulated above are liable to be rejected.
10. Any price revision of the aforesaid items by the publishers' during the period of contract, the same shall be effective subject to cover prices for obtaining approval of the competent Authority the price variation/revision.
11. The Director, IMU-KC reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Assistant Librarian

I/We accept the terms and conditions of the tender.

Name:

Types of Supplier:.....

Address:.....

.....

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Mobile No:.....

Bank Details:

Account No.....Bank:.....

IFC Code:.....PAN No:.....

Branch:.....

Signature of the Tenderer/Vendor/Supplier

Part-A			Annexure-I								
Sl. No.	Particulars		Rate per Newspapers / Magazines								
	Newspapers		Weekdays			Saturdays			Sundays		
		Qty	Cover Price	Any Surcharges	Total (Rs.)	Cover price	Any Surcharge	Total (Rs.)	Cover Price	Any Surcharge	Total (Rs.)
1	The Hindu (Kolkata Ed.)	09									
2	The Times of India	15									
3	The Indian Express	05									
4	The Economic Times	01									
5	Sanmarg (Hindi)	01									
6	The Telegraph	05									

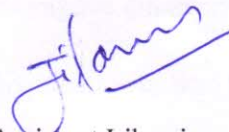
Part-B		Annexure-II	
Sl. No.	Magazines	Issue / Year	Cover Price (Rs.) / Per Issue
1	Business World	26	
2	Frontline	26	
3	India Today (English)	52	
4	Sarita (Hindi)	24	
5	Sportstar	26	
6	Science Reporter	12	
7	The Week	52	

Part -C:

Door Delivery Charges per Month:

Sl. No.	Place	Rate (Rs.)
1	IMU-KC Hostel	
2	IMU-KC Library	

Name & Signature of the Tenderer


Assistant Librarian